

**HC-1**  
State Form  
(R 1/03)



**Indiana Department of Revenue  
Hazardous Chemical Fee Change Form**

This form is to be used when the fee paid to the Indiana Department of Revenue is different than what is listed on the HC-500. Failure to provide this information could result in penalty and interest charges.

The Indiana Department of Revenue cannot process any form that does not contain a Federal Identification Number or a Social Security Number and a signature of the company owner or responsible officer.


Owner's Name (Not a leaseholder or contract buyer)		Federal Identification Number	
Owner's Physical Address (Not a PO Box)		Social Security Number	
City	State	Zip Code	

Owner's Invoice Number
------------------------

As of December 31st of the previous year, anyone who owned a facility that stored hazardous chemical substances in a quantity above the Threshold Planning Quantity (TPQ) or 500 pounds, whichever is less, or a facility where hazardous chemical substances were stored in a quantity of 10,000 pounds or above, is responsible for the yearly fee. This fee is not prorated and payment must be sent in with Form HC-500.

Facility I.D. Number	Ownership Date	Category	Date Closed/Sold

**Under penalty of perjury, I have examined this return (including any accompanying schedules and statements) and to the best of my knowledge and belief it is true, complete and correct.**

Owner's Signature: 	Date:
Print or Type Name:	Title:
Telephone Number:	

**Please submit this completed form with Form HC-500 and mail to:**

Indiana Department of Revenue  
Environmental Tax Section  
100 N. Senate Avenue  
Indianapolis, IN 46204

## **Instructions for Completing the HC-1 Hazardous Chemical Fee Change Form**

### **Who should file this form?**

The legal owner of the facility as of December 31st of the previous year should file this form. Anyone who owned a facility that stored hazardous chemical substances in a quantity above the Threshold Planning Quantity (TPQ) or 500 pounds, whichever is less, or a facility where hazardous chemical substances were stored in a quantity of 10,000 pounds or above, is responsible for the yearly fee. This fee is not prorated and payment must be sent in with Form HC-500.

### **Owner's Name**

Enter the name of the individual or company who legally owns the facility, **not a leaseholder or contract buyer**.

### **Owner's Physical Address**

The legal owner of a facility must enter the owner's physical address. (Not a P.O. Box)

### **Federal Identification Number (FID) / Social Security Number (SSN)**

The Indiana Department of Revenue cannot process any form that does not contain a valid FID or SSN.

### **Owner's Invoice Number**

The Indiana Department of Revenue assigns this number to each owner who files an HC-500.

### **Facility Identification Number**

Enter the facility number that was assigned by the Indiana Department of Environmental Management (IDEM).

### **Date of Ownership**

Enter the date you assumed legal ownership of the facility.

### **Category**

Enter the letter for the appropriate category. Only one category will apply to a facility:

- (A) Any single hazardous chemical substance over 1,000,000 pounds
- (B) Any single hazardous chemical substance under 1,000,000 pounds
- (C) Underground storage tanks only
- or-
- (E) Exempt

### **Date Closed/Sold**

Enter the date the facility closed or the date the current owner assumed legal possession of the facility. If you sold a facility prior to December 31st of the previous year, please complete the HC-2 Hazardous Chemical Change of Ownership form and submit it with Form HC-500.

### **Signature, Date, Title and Telephone Number**

The Indiana Department of Revenue cannot process any form that does not contain a signature of the company's owner or responsible officer.

**Please submit this completed form with Form HC-500 and mail to:**

Indiana Department of Revenue  
Environmental Tax Section  
100 N. Senate Avenue  
Indianapolis, IN 46204